

## July, 31<sup>st</sup>. Skype call minutes

### Participants:

1. President - Jens
2. Vice-President - Eugenie
3. Secretary - Fatima
4. Treasurer – Thierry
5. Social Committee Officer – Alexander
6. IT Committee officer - Bariscan
7. Marketing Committee Officer – Sanja
8. Social Committee Assistant - Christian

### Topics discussed:

[Strategic Weekend](#)

[Polos and hoodies](#)

[Magazine](#)

[Bank account](#)

[Workshops](#)

[IT update](#)

[President welcome video](#)

Topic & Discussion	Task	Responsible	Deadline
<p>SWE</p> <ul style="list-style-type: none"> <li>- Bring your own towels and sheets</li> <li>- Everyone should prepare a list of what we want to discuss in SWE by Sunday</li> <li>- Vero is not coming, Friederike is unsure</li> <li>- The apartment isn't meant to fit 10 ppl but it's big enough</li> <li>- There's no internet, but we can get some and share</li> <li>- There's a car as well, so we'll have 2</li> <li>- Thierry will send the update tomorrow about treasury documents and SWE</li> </ul>	<p>Prepare a list of what we want to discuss in SWE by Sunday</p> <p>Send the list of needed things to bring</p>	<p>Everyone</p> <p>Thierry</p>	<p>August, 7<sup>th</sup></p> <p>August, 1<sup>st</sup></p>
<p>Polos and hoodies</p> <ul style="list-style-type: none"> <li>- There are a lot of suppliers but all are bailing out</li> <li>- We need to choose another color if we want to make it through Serbia</li> </ul>	Decide at SWE		
<p>Magazine</p> <ul style="list-style-type: none"> <li>- Vero should send a layout to Sanja</li> <li>- Germany has a producer and designer for their magazine, but they pay for it</li> </ul>	Get the layout from Vero, decide on how we do it	Sanja	
<p>Bank</p> <ul style="list-style-type: none"> <li>- Secretary, President and Treasurer need to sign papers and they also need the official paper saying their official address</li> </ul>	Bring the needed papers to SWE	Thierry, Jens, Fatima	August, 12 <sup>th</sup>
<p>Workshops</p> <ul style="list-style-type: none"> <li>- Eugenie started to promote workshops together with HOC</li> <li>- She has also asked Vero to send the old certificates for workshop facilitators, Vero is looking for it</li> <li>- We should give a good example and sign up</li> </ul>	<p>Get the layout from Vero or make our own</p> <p>Sign up for workshops</p>	<p>Eugenie</p> <p>Everyone</p>	
<p>IT update</p> <ul style="list-style-type: none"> <li>- Final email list is updated</li> <li>- Top-5 besp and tca are to be sent by Alex</li> <li>- Minutes for publishing are to be sent by Fatima</li> <li>- Updated districts and countries on eric website</li> </ul>	<p>Send top-5 BESP and TCA of 2016</p> <p>Send all the minutes for publishing on the website</p>	<p>Alex</p> <p>Fatima</p>	<p>Asap</p> <p>asap</p>
<p>President welcome video</p> <ul style="list-style-type: none"> <li>- Jens is working on the script to his first video</li> </ul>			